The Beacon Society

JAN STAUBER GRANT PROGRAM

To Support Programs Introducing Young People to Sherlock Holmes

http://beaconsociety.com/JanStauberGrant.html

Funding Guidelines 2021

<u>About the Grants Program</u>

Mission

To provide needed financial assistance to persons and organizations developing literacy projects and other educational experiences that will introduce young people to Sherlock Holmes.

Goals

- Encourage young people to read;
- Introduce young people to Sherlock Holmes and, in particular, Sir Arthur Conan Doyle's Sherlock Holmes stories;
- Provide monies in the form of grants to support projects introducing young people to Sherlock Holmes;
- Reach out to both current Holmes fans and non-Sherlockians, encouraging them through financial assistance to develop such projects; and
- Honor Jan Stauber's work introducing young people to Sherlock Holmes.

Target Audience

- Elementary, Middle School, and Upper School Teachers (public and private) in the USA and Canada
- Librarians (school, public libraries, etc.) in the USA and Canada
- Children's Museums and Theaters with educational programs
- Enthusiasts of detective/mystery fiction who are active in organizations involving young people such as scouting.
- Sherlock Holmes societies in the USA and Canada

Deadline

- Applications for funding may be sent at any time, but must be received by **1 May 2021.**
- Late applications will not be considered.

FUNDING GUIDELINES **(mandatory for an award)**

1. The maximum amount per funding request is $750.00 (US or Canadian). Partial funding of an application may be offered.
2. No funds may be used for paying wages, salaries, stipends, living or travel expenses, honoraria, catering or party refreshments. Costumes are seldom funded.
3. Incomplete applications may be excluded from consideration, so submitted budgets, program descriptions, and supply lists should be accurate and complete.
4. The Jan Stauber Grant Committee may allow an applicant the option to revise an application to address suggestions and/or to answer questions proposed by members of the Grant Committee after the Committee's initial review of an application.
   a. A revised application may be in the form of a revised application in its entirety (preferred) or as a supplemental document to the original application.
   b. In either form, the revised application or supplement must clearly indicate what changes were made and be accompanied with a new Signature Section of the application, duly signed and dated.
   c. A revised application/supplement must be received by the GC Chair within eight (8) business days of the date the GC Chair sent the applicant the opportunity to revise the application.
   d. If an applicant opts not to submit a revised application or supplement, the committee will vote on the merit of the application as originally received.
5. Jan Stauber Grants (JSG) are literary grants. Spelling and grammar are considered in evaluating applications.
6. The Beacon Society recognized that a program with multiple funding sources is more likely to accomplish its goals successfully. We encourage applicants to seek additional funding to ensure the success of the program. Please indicate which expenses, such as those not allowed under JSG guidelines, will be covered by another funding source.
7. The JSG should be a rewarding experience for the grantee, the participants, and the Beacon Society. In funding the development of a program to introduce Sherlock Holmes to students, we want the grantee to produce a project that we can publicize as an example of creative teaching. For others wishing to accomplish the same goals with their students, we may share elements of the program on our website, BeaconSociety.com, where we will give credit to the grantee and the JSG. Examples of previous programs are on our website.

8. We expect a detailed report of the final program within three weeks of the program's completion. The report should include:
   a. A written summary of the project including:
      1. A description of the completed project
      2. Goals that were achieved
      3. The project's impact on the grantee, the school or organization, and the participants.
   b. Copies of materials (pamphlets, handouts, etc.) and photos of displays, activities, etc., from the program.
   c. The report with all attachments may be submitted by email.
9. All materials provided by JSG funds and all program events should acknowledge the support of the Beacon Society. ("Support for this program is provided by the Jan Stauber Grant Program of the Beacon Society.") Bookplates are available on request for books funded by the grant.
10. If requested, we will provide a mentor to communicate with the grantee throughout the process, thus helping ensure the program's success.
11. Since the Beacon Society recognizes that approval from the school or library system is essential for the program's success, we require signed documentation of such support from the applicant's institutional supervisor (principal, director, department chair, etc.)
12. All unspent funds must be returned to the Beacon Society.
13. Grants are not transferrable to other individuals or institutions except in special circumstances and with prior approval by the Grants Committee.

JAN STAUBER GRANT (JSG) **Application Form** for the Year Beginning **July 1, 2021** and ending **June 30, 2022**	
Applicant Name:	
Phone: Work:	Home:
Email: Work:	
Email: Home:	
Work Address:	Home Address:
Best way to reach you: Work ☐ Home ☐ (check one)	
Organization Name:	
Principal/Supervisor's Name:	
Phone:	
Email:	
Work Address (if different from applicant's):	
Grant Request	
1) Define Project or Program	
a) Project goal/purpose:	
b) Description of how the project would be implemented and the activities involved:	
c) Your qualifications for conducting the project:	
d) Anticipated number of participants (ages, grade levels):	
e) Expected outcomes:	
f) Location of program or project:	
g) Projected start/end dates of project (month/year):	
2) Budget	
a) Total requested (Please specify U.S. or Canadian dollars):	
b) Books—list author, title, edition, and cost. (If you request an abridged edition, a pastiche, a graphic novel edition, or some other variant of the Sherlock Holmes	

stories, please explain why it is preferable over the original version.)
c) Supplies—list with cost:
d) Fees—list with cost:
e) Other (be as specific as possible):
f) Are you requesting funding or in-kind support from other sources? If so, please list the other sources and the amount you are requesting from each.
Signatures
I affirm that the facts stated above are true and complete to the best of my knowledge, information, and belief. Upon submitting this application, I hereby agree and consent to follow the guidelines of the Beacon Society Jan Stauber Grant Program and furnish a final report as described in the Guidelines.
APPLICANT SIGNATURE: _____
DATE:
As the Institutional Representative (Applicant's Principal or Department Supervisor), I affirm that I have read this proposal and support this program for the students of my school/library. I understand that the Applicant has agreed to furnish a summary report to the Beacon Society. If the program does not take place or if this report is not received in a timely manner, I acknowledge that the funds awarded must be returned to the Beacon Society upon request. I further acknowledge that the grant cannot be transferred to an individual other than the applicant without prior approval from the Beacon Society Grants Committee.
SUPERVISOR SIGNATURE: _____
DATE:

Questions?
Email: epacpa@gmail.com

Return completed application by 1 May 2021 to:

epacpa@gmail.com
cc: mason.steve8080@gmail.com

or

The Beacon Society
c/o Cindy Brown, Grant Committee Chair
3912 Circle Bluff Court
Dallas, TX 75244

cc: Steve Mason
The Beacon Society, Communications Committee Chair
9916 Angel Bend
Denton, TX 76208

The Beacon Society will carefully consider all grant applications and will contact all applicants as soon as possible after a decision has been made. We expect this to take 6 - 8 weeks.