



THE BEACON SOCIETY
JAN STAUBER GRANT PROGRAM

To Support Programs Introducing Young People to Sherlock Holmes

<http://beaconsociety.com/JanStauberGrant.html>



**Funding Guidelines
2012**

About the Grants Program

Mission

To provide needed financial assistance to persons and organizations developing literacy projects and other educational experiences that will introduce young people to Sherlock Holmes.

Goals

- Encourage young people to read;
- Introduce more young people to Sherlock Holmes;
- Provide needed financial support in the form of grants to support projects introducing more young people to Sherlock Holmes;
- Reach out to non-Sherlockians and encourage and help them through financial assistance to develop such projects; and
- Honor Jan Stauber's work introducing young people to Sherlock Holmes.

Target Audience

- Elementary, Middle School, and Upper School Teachers (both public and private) in the USA and Canada
- Librarians (school, public libraries, etc.) in the USA and Canada
- Sherlockians active in organizations involving young people (Cub Scouts, Brownies, Girl Scouts, Boy Scouts, Camp Fire USA, YMCA, etc.)
- Sherlockian Societies, and other such persons and entities in the USA and Canada

Deadline

- Applications for funding may be sent at any time, but must be received by 1 May 2012.
- Incomplete and late applications will not be considered.

FUNDING GUIDELINES

NOTE: Consideration for funding is contingent upon adherence to the funding guidelines.

1. The maximum amount per funding request is \$250 (US or Canadian).
2. No funds may be used for paying wages, salaries, stipends, living or travel expenses, honoraria, or catering.

3. The Beacon Society is aware that developing a new teaching program costs money—often more than a Jan Stauber Grant (JSG) can provide—and recognizes that a program already funded in addition to the amount requested from a JSG grant is more likely to accomplish its goals in a timely manner. Therefore, we encourage each applicant to plan carefully, analyze costs, and seek additional funding to assure the success of the program. Successful completion of a JSG-funded program increases the probability of repeat JSG support, if requested.
4. The Jan Stauber Grant should be a mutually rewarding experience for the grantee and the Beacon Society. In funding the development of an original program to introduce Sherlock Holmes to students, we want the grantee to produce a teaching program that we can **publicize** as an example of creative scholarship. For others wishing to accomplish the same goals with their students, we may **share** elements of the program on our website, BeaconSociety.com, where we will give credit to the grantee and the JSG.

To accomplish our goals, we expect a **detailed report of the final program within two weeks of completion**. The report will include:

(A) A written summary of the project plan and the resulting program given to the students. It should address:

- Achievement of the proposed goals
- Description of the completed project
- Effect the project had on the grantee personally as well as on the school, organization, and/or students

(B) Copies of materials (pamphlets, handouts, outlines, other written materials) and images of displays (photos of posters, exhibits and activities) in the final program.

(1) All materials provided by JSG funds should acknowledge support from the Beacon Society. (*“Support for this program is provided by the Jan Stauber Grant of the Beacon Society.”*)

(2) If an event is planned (award ceremony, presentation of any kind) the Beacon Society must be acknowledged on all event-related materials.

(C) The report with all the above elements may be submitted electronically with email attachments.

Email correspondence with Beacon Society mentors is encouraged from the grantee during the planning process. We are willing to offer additional (non-monetary) support to the grantee if necessary to make the program a success.

5. The Beacon Society also recognizes that approval from the school or library system is essential for the success of any teaching program. We request signed documentation of support for the Jan Stauber Grant Application from the applicant's institutional supervisor (principal/supervisor/director/department chair). All requested documentation and signatures must be included with the application for consideration. If funded, the project should be ready-to-go.
6. The JSG is a literacy grant. We strongly urge applicants to proofread their submissions carefully. Spelling, grammar, and neatness are important.
7. All unspent funds must be returned to the Beacon Society.

JAN STAUBER GRANT

Application Form 2012

Section 1: General Information

- 1.1 Institution (school/library/other) and readers (grade/classroom/club/other):
- 1.2 Anticipated number of readers:
- 1.3 Name of Project:
- 1.4 Purpose of Project:
- 1.5 Applicant's name:
- 1.6 Applicant(s) qualifications: (credentials, experience, etc):

Section 2: Program/Project Definition

- 2.1 Describe the program or project that requires funding. Include the project goal, your approach, key activities, and expected outcomes. Use additional sheets, if necessary.
- 2.2 Contact Information for Applicant

Name:

Work:

Mailing Address:

Telephone:

Email:

Personal (home):

Mailing Address:

Telephone:

Email:

If we have questions about your application or program, which telephone number/email address would be the best way to reach you? **Home/work (circle one)**. Note that if you do not respond within five working days, we will no longer consider your application. (We may also need to correspond with you during the year of your project and would appreciate a timely response.)

2.3 Contact Information for School/Library/other _____

Name of Applicant's Principal or Department Supervisor (indicate title):

Mailing Address of supervisor:

Telephone:

Email:

2.4 **When** will the program/project take place? Be as specific as possible (month/year).

2.5 **Where** will your program/project take place?

2.6 How will the Beacon Society's Jan Stauber Grant be recognized?

2.7 Explain why your program/project merits support from the Beacon Society.

2.8 Would you like to have a Sherlockian mentor for your program (available by email)?

Yes _____ No _____

2.9 If your grant application includes a request for books, the Society can acknowledge your award with Avery label bookplates. If your school allows bookplates, would you like us to supply them?

Yes _____ No _____

Section 3: Budget

3.1 Total amount requested (indicate US or Canadian):

3.2 Is this a one-time request for start-up funds? Yes _____ No _____

3.3. If yes, will the program continue in subsequent years? Yes _____ No _____

3.4 Will the program take place if it is not funded by the JSG? Yes _____ No _____

3.5 List prior funding history, with dates, from the Beacon Society (if applicable)

3.6 What other sources of funding will be solicited for this program/project? (For example, private or corporate donation, fund-raising activity, or direct solicitation.)

3.7 **On a separate sheet**, attach your **complete operating expense budget** for this project. Include a **detailed list of all anticipated expenses** such as supplies, fees, etc.

3.8 **In order of highest priority**, please list the items you will purchase with the amount you have requested from the JSG. This list should include a complete description for each item (e.g., ISBN for books); a purchasing source for each item, and pricing information for each item. If you request an abridged edition, a pastiche, a graphic novel edition, or some other variant of the Sherlock Holmes stories, please explain why it is preferable over the original versions.

Section 4: Signatures

I affirm under the penalties of perjury that the facts stated above are true and complete to the best of my knowledge, information, and belief. Upon submitting this application, I hereby agree and consent to follow the guidelines of the Beacon Society Jan Stauber Grant Program and furnish a final report as described in the Guidelines.

APPLICANT SIGNATURE: _____

DATE: _____

As the Institutional Representative (Applicant's Principal or Department Supervisor), I affirm that I have read this proposal and support this program for the students of my school/library.

I understand that the Applicant has agreed to furnish a summary report to the Beacon Society. If the program does not take place or if this report is not received in a timely manner, I acknowledge that the Beacon Society has the right to claim forfeiture of the grant and return of the funds awarded to the applicant.

SUPERVISOR SIGNATURE: _____

DATE: _____

Questions?

Email: emcoppol@syr.edu

Return completed application by 1 May 2012 to:

The Beacon Society
c/o Elaine Coppola
103 Kenny St.
Fayetteville, NY 13066
or
emcoppol@syr.edu

The Beacon Society will carefully consider all grant applications and will contact all applicants as soon as possible after a decision has been made. We expect this to take 6 - 8 weeks.